

ADVANCED AGENDA
JEFFERSON COUNTY PLANNING COMMISSION
MAY 22, 2007

The chairman shall identify the matter before the Planning Commission and ask for staff presentation and recommendations, which will be followed by a presentation by the applicant or the applicant's representative. Once the applicant has finished speaking, the chairman shall ask for public comments. Once the public comments are completed the applicant may respond to the public comments. PC members may ask questions at any time. The chairman may limit the presentation time of speakers. Once all speakers have finished the PC will discuss and then vote on a motion to approve, disapprove, or impose conditions on the application to comply with the Subdivision Ordinance.

As a member of the public, one you are recognized by the chairman, please come to the podium, state your name, provide any credentials that you believe are appropriate, and make a brief presentation. If you agree with a previous speak, you can just say that.

A copy of any document or exhibit used by a speaker in his or her address to the PC must be left with the PC and will become part of the official public file on the matter at hand. The applicant or a representative of the applicant may have the opportunity to view the document or material.

The Planning Commission welcomes written comments at any time. Our office is open Monday through Friday, 9:00 a.m. to 5:00 p.m. and is located at 104 East Washington Street, Charles Town, WV 25414. Our phone number is (304) 728-3228; the email address is planningdepartment@jeffersoncountywv.org and our website is www.jeffersoncountywv.org. Minutes of past meetings and the comprehensive plan can be found on our website. The office has a file on each project as well as aerial photos of the county, minutes and recordings of past meetings as well as the Subdivision Ordinance and the comprehensive plan are available for your review in our office.

1. Election of Officers.
2. Approval of minutes.
3. Requests for postponement.
4. Final Plat Public Hearing for the Ann T. Knode Minor Subdivision - 1 single family lot and 1 single family residue lot on 48.0076 acres. The property is located on the southwestern corner of the intersection of Route 48/1 (Persimmon Lane) and Route 480 (Kearneysville Pike). (PC File #07-08).
5. Final Plat Public Hearing for the Greenbrier Minor Subdivision - 2 single family lots and 1 single family residue lot on 10.44 acres. The property is located on the north side of Route 9 and the west side of Route 9/5 (Mission Road) 0.207 miles north of Route 9 - Mile Post 9.207. (PC File #07-09).
6. Final Plat Public Hearing for the Beacon Hill Subdivision, Phase II, 8 single family lots on 94.2 acres. The property is located on the north side of Route 9 and the west side of Route 9/5 (Mission Road) at 0.40 miles north of Route 9. (PC File #05-19).
7. Request by David & Christine McFadden for a variance to lift the single family restriction in order to be allowed to teach 2-4 riding lessons per week and take in 1 to 2 horse boarders at the farm. The property is located on Boyer Lane, Summit Point Road in the Stanley Singhas Subdivision. (PC File #99-24).
8. Request from Randy Kepler with Greenway Engineering, Inc. for clarification regarding the maximum number of lots allowed in the Harvest Hills Subdivision, Phase II (PC File #07-01).
9. Chief Planner's report on office activities and questions.

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PAGE TWO

10. Reports:

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| Executive Committee | PSD |
| Long Range Planner Committee | Budget |
| TDR Committee | |
| Bylaws and Procedures | |
| Transition Team | |

11. Actionable Correspondence.

12. Non-Actionable Correspondence.

