

**AGENDA FOR THURSDAY, OCTOBER 9, 2008**

Y/ N/ N/A

**APPOINTMENTS:**

- 1. 9:30 a.m. - Pledge of Allegiance  
Approval of Minutes  
Approval of Purchase Orders  
Approval of Accounts Payable
- 2. 9:40 a.m. - Bonding and Activity Report
- 3. 9:45 a.m. - Public Comment
- 4. 10:00 a.m. - Bob Reynolds - Planning Commission Request for Outside Counsel
- 5. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report  
- Elections Update
- 6. 11:10 a.m. - Probate - Accounts and Waivers  
- Resignation of Fiduciary Commissioner -  
Jo Ann Perkins
- 7. 11:15 a.m. - Stephanie Grove - Legal Update and Report
- 8. 1:30 p.m. - County Commission Workshop

**OLD BUSINESS:**

- 1. Legislative Issues
- 2. Zoning and Subdivision Ordinance Amendments Discussion
- 3. Appointment of Alternate members to the Board of Zoning Appeals
- 4. Planning Department Transition/Discussion
- 5. Approval of Grant Contract and Resolution - Governor's Community Participation Grant - Blue Ridge Acres Community Club

- 6. **Proposal to Reorganize Jefferson County Government as follows:**
  1. **Transfer Budget Management from the Office of the County Administrator to the Department of Capital Planning and Management. Budget Management for the 2009 Budget will remain with the County Administrator until the 2009 Budget is closed. Budget planning and subsequent execution, for the 2010 Budget will be, with assistance from the County Administrator, the responsibility of the new Financial Officer.**
  2. **Create a Purchasing Agent to centralize purchasing by Jefferson County. The current Construction Manager will assume these new duties 1 December 2008.**
  3. **Create a Human Resource Department under the County Commission to be funded under the 2010 Budget.**

**NEW BUSINESS:**

- 1. **Request from Teri Picard to Change Excessive Noise Ordinance**
- 2. **Request from Ruth Wagner, AARP President for a Resolution to Stand with AARP'S Divided We Fail Initiative on Health Care and Financial Security**
- 3. **Grant Request - Courthouse Facilities Improvement Authority**
- 4. **Request for Variance Fee Refund - Christopher and Trudie Stoner**
- 5. **Vote on Subdivision Regulations and Possible Amendments**
- 6. **Request for PC review of consistency of Zoning Ordinance Amendments with the Comprehensive Plan**
- 7. **Frank Kubic - Request to use County Meeting Room**
- 8. **Barking, Howling, Yelping Dog Ordinance**
- 9. **Acceptance of COPS Technology Grant**
- 10. **Task staff to obtain details of prescription drug benefit offered by CCAWV and/or NACO for Commission review and decision**
- 11. **Task staff to communicate with CCAWV and NACO staff to find out what it will take for Jefferson County to be competitive as a meeting site for these organizations**
- 12. **Task staff to investigate WV risk pool as source of insurance for the county; and prepare to obtain competitive bids from current insurer, the risk pool, and other insurers for upcoming year**

13. County Administrator Reports

14. County Commission Reports

**INFORMATION:**

1. Reminder - Courthouse is closed Monday, October 13, 2008 in Observance of Columbus Day.

2. Notice of Public Hearing - Ordinance Creating the Jefferson County Emergency Services Agency - October 21, 2008.

3. Appointments on November 6, 2008 to the following:  
Jefferson County Ambulance Authority - Three 3-year terms ending November 2, 2011

North Eastern Regional EMS, Inc. - One 2-year term ending October 31, 2010

4. Correspondence received from the County Commission of Berkeley County regarding MARC Train - Eastern Panhandle.

5. Correspondence received from Lyle C. Tabb & Sons, Inc. regarding tax appraisals - Petition to Sheriff.

6. Correspondence received from the Eastern Panhandle Free Clinic regarding \$10,000 contribution and continued support.

7. Memorandums concerning transfers of funds received from the Department of Capital Planning and Management.

8. Impact Fee Status Report received for September 2008.

9. Weekly settlement report received for the Charles Town Races from the West Virginia Lottery.

10. Invitation for Gang & Youth Violence Prevention & Intervention Training on Thursday, October 23, 2008 at the National Conservation Training Center - 8am - 5pm.

11. Press Release - Art in the Library series hosted by the South Jefferson Public Library from September 30<sup>th</sup>, 2008 through October 30<sup>th</sup>, 2008.

12. Invitation to attend a Ribbon Cutting at AAAA Ranson Self Storage on Wednesday, October 15<sup>th</sup>, 2008 at 1:00 pm located at 1186 N. Mildred Street, Ranson, WV.

13. Invitation to attend the Chamber of Commerce Unsung Heros Recognition Banquet on Tuesday, October 14, 2008 at the Charles Town Races and Slots.

14. Miscellaneous

#### **CORRESPONDENCE**

1. Correspondence received from John Piwowarski.