

**AGENDA FOR THURSDAY, DECEMBER 18, 2008**

Y/ N/ N/A

**APPOINTMENTS:**

- 1. 9:30 a.m. - Pledge of Allegiance  
Approval of Minutes  
Approval of Purchase Orders  
Approval of Accounts Payable
- 2. 9:40 a.m. - Bonding and Activity Report  
- RAI Request for Relief from Contingency Withholding on  
Construction Bond
- 3. 9:45 a.m. - Public Comment
- 4. 10:00 a.m. - Kellie Boles - Purchase of Smith/Payne Property Easement
- 5. 10:15 a.m. - Paul Marshall - Parks and Recreation - Request for Release of  
Funds for Park Land Requisition
- 6. 10:30 a.m. - Herb Snyder - Update on MARC
- 7. 11:00 a.m. - Jennifer S. Maghan - County Clerk's Report
- 8. 11:15 a.m. - Stephanie Grove - Legal Update and Report
- 9. 1:30 p.m. - County Commission Workshop

**OLD BUSINESS:**

- 1. Legislative Issues
- 2. Zoning and Subdivision Ordinance Amendments Discussion
- 3. Appointments of Alternate Members to the Board of Zoning Appeals
- 4. Appointments to the Jefferson County Ambulance Authority

**NEW BUSINESS:**

- 1. Agenda for Council of Governments Meeting

- 2. Decision on Unemployment Insurance
- 3. Reschedule PATH Public Meeting
- 4. Appointments of Expiring Terms on the Community Corrections Board
- 5. Request for Use of County Meeting Room - Junior Achievement Program
- 6. Civil War Preservation Trust - Request for Property Tax Liability Exoneration
- 7. Proposal for Actuarial Valuation of OPEB for West Virginia Counties
- 8. Eastern Panhandle Free Clinic - Request to Proceed with Drafting of Contract for Proposed New Building
- 9. Independent Fire Company - Annual Recognition Banquet - January 10, 2009
- 10. Review/Approval of New Judicial Building Proposed Construction and Financing as Presented By Capital Management and Planning (GC)
- 11. County Administrator Update on 2009 Revenues and Unencumbered Funds (GC)
- 12. County Administrator Reports
- 13. County Commission Reports

**INFORMATION:**

- 1. Reminder that County offices will be closed beginning at 12:00 Noon on December 24 - 25, 2008.
- 2. Reminder that County offices will be closed beginning at 12:00 Noon on December 31- January 1, 2009.
- 3. Reminder that the County Commission will not meet on December 25, 2008 and January 1, 2009.
- 4. Appointments to be made on Thursday, January 8, 2009 to the Jefferson County Emergency Services Agency Board.
- 5. Acceptance of bond for Gary L. Patrick/Avalanche Services in the amount of \$61,711.

- 6. Monthly Activity Report received from Animal Control.
- 7. Fall 2008 Newsletter received from the Development Authority.
- 8. Correspondence received from the Land Trust of the Eastern Panhandle concerning accreditation.
- 9. Correspondence received from the Division of Highways concerning signing for cyclists.
- 10. Correspondence received from John C. Skinner, Jr. concerning the Estate of Joseph P. Christian, Jr.
- 11. Fiscal Year 2008 audit received from the Jefferson County Public Service District.
- 12. Notice received from Loudoun County of a Comprehensive Plan Public Hearing on December 18, 2008.
- 13. Notice received from Governor Manchin declaring Wednesday, December 24, 2008, as a full day off for state employees.
- 14. E-911 fees received from Citizens.
- 15. Weekly settlement report received from the West Virginia Lottery for the Charles Town Races.
- 16. Miscellaneous